



UNDERGRADUATE ACADEMIC PROGRAM DECLARATION FORM

Complete this form to make changes in a student's degree program, major, option, minor, or certificate program or to declare additional degrees, majors, minors, or certificate programs. See the "Degree Programs" section of the OSU Catalog for official abbreviations for majors, options, minors, and certificates. A maximum of two majors, two minors, and two advisors can be posted on SIS screens 111 and 119. Additional majors, minors, multiple degrees, and certificates may be recorded at the end of the transcript (SIS screen 136). The information supplied below will REPLACE all information currently on SIS. Include all degrees, majors, options, minors, and certificate programs that the student intends to pursue. If a degree has already been conferred, do not include. Please submit this form to the Office of the Registrar (or Enrollment Services on the Tulsa campus) and allow five working days for changes to appear on SIS.

Student ID Number (CWID) _____

PLEASE PRINT Student Name (Last, First, Middle) _____

Date _____

Originating College Education

(College of students' primary degree before the changes indicated on this form are made)

Originating College Signature (Required) _____

Effective Term

☐ Fall ☐ Spring ☐ Summer

Student Signature (Required) _____

Year _____

PRIMARY DEGREE - The bold-bordered cells are required for every student. Multiple majors, minors, or certificates may be included under the same degree, even if they are not in the same college.

Degree Type (BS, BA,...)	College	Major Use official abbreviation	Option Use official abbreviation	Catalog Year e.g., 2008-09	If this is a <u>new</u> major/option for student, check below.	Approval signature from College (required for <u>new</u> majors/options only)	Date
BS	ED	SCED	MATH		<input type="checkbox"/> New		
	A&S	MATH			<input checked="" type="checkbox"/> New		
					<input type="checkbox"/> New		
					<input type="checkbox"/> New		

MINORS

College	Minor Use official abbreviation	Catalog Year e.g., 2008-09	If this is a <u>new</u> minor for student, check below.	Approval signature from College (required for <u>new</u> minors only)	Date
			<input type="checkbox"/> New		
			<input type="checkbox"/> New		
			<input type="checkbox"/> New		
			<input type="checkbox"/> New		

CERTIFICATE PROGRAMS

College	Certificate Program Use official abbreviation	Catalog Year e.g., 2008-09	If this is a <u>new</u> program for student, check below.	Approval signature from College (required for <u>new</u> programs only)	Date
			<input type="checkbox"/> New		
			<input type="checkbox"/> New		
			<input type="checkbox"/> New		

PRIMARY DEGREE ADVISOR

(No signature required)

Print Last Name _____

Print First Name _____

SECOND DEGREE - Complete page 2 of this form only for students who are pursuing multiple degrees at the same time. An additional degree requires at least 30 credit hours beyond the first degree.

FOR REGISTRAR USE ONLY

Date Received: _____ Resident Code: _____
Date Processed: _____ Admission Code _____ (Honors/Study Abroad/TCH)
Processed by: _____ Class Code _____