

Contact Info

Carlos Bernal

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Office hours: MSCS 409 - TR 8:30 - 10:00, or by appointment

Text: Functions and Change by Crauder, Evans, and Noell, 4th edition

Grading:

Exams: 3 x 100 300 Points Final: 200 200 Points

Homework: 200 200 Points TOTAL: 700 Points

Note: Attendance will be taken every class period, every student starts with 100 attendance points and 5 points will be deducted for each absence. The attendance grade will be averaged with the lowest 100 examination points, but only if this improves your grade.

Letter grades will be assigned using the standard 90%, 80%, 70% ... scale.

Exams:

There will be 3 in-class exams and a comprehensive final. Make-up exams will only be given in exceptional, serious and unavoidable circumstances, and with previous instructor approval.

Homework:

Homework assignments will be worth 20 points each the top 10 scores will be counted for a possible total of 200 points.

Make sure the homework you turn in follows these guidelines:

- -Your name must be written clearly on the top right corner of the first page.
- -Problems must be labeled in the left-hand margin with section and problem number, for example 2.16 for problem 16 in section two.
 - -Problems must be written in order and worked in one column only.
- -Your writing should be legible and written on notebook or graph paper with no ragged edges.
 - -You must show your work to receive credit.
 - -Use complete sentences.

If these requirements are not met your homework will receive a grade of 0.

Working in groups is allowed and encouraged, however all submitted work should be your own. Copying someone else's solution or showing your written solution to someone else is prohibited.

Calculator:

You will need a calculator that is capable of generating graphs and tables. A TI-83 or TI-84 is strongly recommended. If you don't own one, you may borrow a calculator free of charge from the Math department, as long as you return it by the last day of finals week.

The Online Classroom:

We will be using D2L, for announcements and other purposes during the semester, make sure you are able to access it and login at oc.okstate.edu, using your o-key username and password.

There are general guidelines for all classes, which cover academic misconduct, students with disabilities, and so forth. See the University Syllabus Attachment,

http://osu.okstate.edu/acadaff r/aa/syllabusattachment-Fall.htm for additional rules and information.